

Madison County Junior Fair Board Contract



I, _____ agree to actively participate in the Madison County Junior Fair Board. If at any time I feel I cannot fulfill my responsibilities as a Junior Fair Board Member, I will immediately notify Jr. Fair Coordinators.

As a Madison County Junior Fair Board Member, I agree to the following (Please ✓ once you've read):

Roles & Responsibilities

___ Attend all regular and special meetings of the Junior Fair Board

I understand that I must not have more than 3 unexcused absences during the year otherwise, the Junior Fair Board may decide to remove me from the board. **To have an excused absence I, not my parents or friends, must let Jr. Fair Coordinators know about my absence.** If I miss a meeting it is my responsibility to reach out and find out what I have to do to make-up for the meeting I missed.

___ Attend at least one Senior Fair Board Meeting. The Senior Fair Board meets on the 1st Wednesday of every month at 7:30pm in the Della Selsor Building on the fairgrounds.

___ Commit to working a minimum of two days prior to fair to complete my responsibilities within my department.

___ Attend board meetings each evening during Fair Week as needed

___ Sign up and work a minimum of two office shifts at the fair

___ Take full responsibility for planning and conducting your department's activities, shows, working with judges, printing show bills, motoring exhibitors, etc.

___ Plan, setup, and work annual fundraisers/donation collections to offset Junior Fair expenses or improvement projects as decided upon by the Junior Fair Board.

___ Assist with county-wide Quality Assurance trainings by helping register, coordinating stations, and other duties.

___ Support Livestock Committees during all weigh-ins and tag-ins of livestock pre-fair (steer weigh/tag, goat weigh/tag, lamb weigh/tag, rabbit tattooing, etc.) Support responsibilities may include working weigh-in/tagging, coordinating paperwork, data entry, checking animals/exhibitors in, etc.

___ Support Livestock Committees and Senior Fair Board during all Junior Fair related events during the fair. This may include setup, tear down, assigning pens, loading livestock etc.

___ Review and approve department plans and rules annually.

___ Present the any rule breaking or bending done by exhibitors to the Junior Fair Board. Address the issue with exhibitors and parents.

___ Manage the Junior Fair Board office. Including trophies, ribbons, show bills, judging results, Junior Fair Board Applications, etc.

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As a Madison County Junior Fair Board Member, I agree to the following (Please ✓ once you've read):

Character Agreement

- ___ Perform duties in a responsible and timely manner.
- ___ Conduct myself in a courteous and respectful manner, exhibit good sportsmanship and be a positive role model for others at all times.
- ___ Respect, adhere to, and enforce the rules, policies, and guidelines established by the Madison County Junior and Senior Fair Boards.
- ___ Support the decisions, policies, and activities of the Junior Fair Board.
- ___ Respect other Junior Fair Board members, Jr. Fair Coordinators, Senior Fair Board members, Agricultural Education Teachers, Extension Professionals, Key Leaders, Livestock Committee Members, and 4-H advisors.
- ___ Will dress professionally and responsibly when working Junior Fair events and activities.
 - Must wear JFB polo or shirt and jeans at each event.
 - No shorts
 - No holes in jeans
 - Closed toed shoes

I have read this contract and understand the roles, responsibilities, and character I will be expected to fulfill as a Madison County Junior Fair Board member/ambassador. If I fail to meet any of these commitments, I understand that the Junior Fair Board or Junior Fair Board advisors may remove me from the Junior Fair Board.

Signature

Date

Parent/Guardian Signature

Date